

## Application Form For Inbound Programme As Non-Graduating Student

Please attach  
a recent  
passport-sized  
photograph

|                                           |                |                                        |                 |
|-------------------------------------------|----------------|----------------------------------------|-----------------|
| <b>A. APPLICANT'S PARTICULARS</b>         |                |                                        |                 |
| Full Name (in block letters):             |                |                                        |                 |
| Permanent Address:                        |                |                                        |                 |
| Mailing Address :                         |                |                                        |                 |
| Date of Birth:                            | Gender:        | (M / F)                                | Nationality:    |
| Tel. No.:                                 | Fax No.:       | E-mail Address: <i>china@um.edu.my</i> |                 |
| Passport No.:                             | Date of Issue: | Place of Issue:                        | Date of Expiry: |
| Person to Contact (in case of emergency): |                |                                        | Relationship:   |
| Address:                                  |                | Tel. No.:                              | Fax. No.:       |

|                                                                                            |  |                |
|--------------------------------------------------------------------------------------------|--|----------------|
| Name of Home University:                                                                   |  |                |
| Address:                                                                                   |  |                |
| Name of Officer to contact:                                                                |  | Designation:   |
| Tel./E-mail/Fax:                                                                           |  |                |
| Current Program of Study: Bachelor/Master/Ph.D<br>(please specify specialization, if any): |  | Year of Study: |
| Are you a recipient of any scholarships/loans?                                             |  | Yes / No       |
| If yes, name the sponsor:                                                                  |  |                |
| Does your University have an agreement signed with the University of Malaya?               |  | Yes / No       |
| Year signed:                                                                               |  | Year renewed:  |

| Course Code | Course Title | Credit Hours |
|-------------|--------------|--------------|
|             |              |              |
|             |              |              |
|             |              |              |
|             |              |              |
|             |              |              |
|             |              |              |
|             |              |              |

From: \_\_\_\_\_ To: \_\_\_\_\_

University to take the examinations for credit transfer. (if yes, attach a support  
**Yes / No**

University of Malaya: (please attach with the application form)

|                                                                                          |
|------------------------------------------------------------------------------------------|
| Faculty                                                                                  |
|                                                                                          |
|                                                                                          |
|                                                                                          |
|                                                                                          |
|                                                                                          |
|                                                                                          |
|                                                                                          |
| Research Topic (if applicable):                                                          |
| Period of study applied (month/year)                                                     |
| Are you required by your home university to submit a document from your home University? |
| Reasons for applying to study at University of Hull                                      |



#### D. AIRPORT PICKUP

Does your group need an airport pickup service when you arrive? **Yes / No**

If your answer is **Yes**, please fill up the details of your flight:

Date of Arrival:

Expected Time of Arrival:

Place to pick up: **KLIA / LCCT / KL SENTRAL**  
Others, please specify:

#### IMPORTANT\*

- Kindly take note that airport pickup service is arranged only for group consisting at least **10 or more students**.
- Please email the flight details at least one week before your departure date to:  
[useinwin@um.edu.my](mailto:useinwin@um.edu.my) or [noor\\_azam@um.edu.my](mailto:noor_azam@um.edu.my)

#### E. ON CAMPUS ACCOMMODATION

Do you need accommodation during student exchange programme? **Yes / No**

#### ACCOMMODATION INFORMATION

- The offer for accommodation comes with basic facilities (Matress, bed, study table, chair, cupboard and fan)
- Common facilities include toilet, bathroom and pantry which provides iron and kettle.

#### IMPORTANT\*

- Accommodation facilities are provided on the basis of student's arrival date, booking period and **NOT** on the preferences of individual student.
- If your answer is **NO**, University of Malaya will not be held liable or responsible for any other accommodation arrangements.
- The accommodation offered is subject to availability. By answering **YES** in this form does not mean that your accommodation is confirmed.

#### F. INSURANCE MATTERS

Please ensure that you provide proof of insurance from your Home Country which covers the following benefits:

- Death
- Personal Accident
- Repatriation

I certify that I:

- (a) have read, fully understand and accept the conditions in the "Application Information for Admissions as a Non-Graduating Student";
- (b) made true and correct statements in my application, or the application will be invalid and;
- (c) understand and agree that the University of Malaya reserves the right to reject this application, withdraw the offer of admission or terminate my admission as a non-graduating student, if there is any breach of these or any other conditions established by the University.

.....  
Signature

.....  
Date



**CHECKLIST**  
**INBOUND APPLICATION**

- ☐ 1. Application Form for Admission as Non-Graduating/Exchange Student
- ☐ 2. A Letter of Support from the Home University
- ☐ 3. Two Photocopies of Academic Transcript
- ☐ 4. Two Photocopies of Passport
- ☐ 5. 2 Passport Size Photographs
- ☐ 6. Insurance from Home Country (Death, Personal Accident & Repatriation)
- ☐ 7. Reference Letter from Home University for Credit Transfer/Sit for Examination
- ☐ 8. TOEFL/IELTS Certificate (required for credit transfer)